

Uniden®

7100A Digital Telephone Answering Machine

Operating Guide
for Australia and New Zealand



Uniden®

A Clear Signal of What's Ahead.

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CONTENTS

| | |
|---|----|
| Safety Information | 5 |
| Introduction | 7 |
| Parts Checklist | 9 |
| Features | 11 |
| Functions | 13 |
| Installation | 15 |
| Selecting a Location | 15 |
| Connecting the DTAM to the Telephone Line | 15 |
| Connecting Power | 16 |
| Backup Battery | 16 |
| Preparation | 19 |
| Setting the Day and Time | 19 |
| Recording the Outgoing Messages | 20 |
| Setting the Number of Rings | 23 |
| Basic Operation | 25 |
| Setting the DTAM to Answer Calls | 25 |
| Setting the DTAM to Announce only | 25 |
| Turning the DTAM off | 25 |
| Recording Incoming Messages | 26 |

Continued over...

| | |
|--|-----------|
| Screening Calls | 26 |
| Adjusting the Volume | 26 |
| Playing Messages | 27 |
| Playing New Messages Only | 27 |
| Pausing Message Playback | 28 |
| Fast Message Playback | 29 |
| Deleting Messages | 29 |
| Recording A Memo | 30 |
| Using Call Breakthrough | 30 |
| Changing the CBT Code | 31 |
| Remote Operation | 33 |
| Remote Answer-On | 33 |
| Changing the Remote Operation Security Code .. | 34 |
| Using Remote Commands | 35 |
| Troubleshooting | 37 |
| Resetting the DTAM | 38 |
| Care and Maintenance | 39 |
| Warranty | 41 |

FOR YOUR SAFETY, PLEASE OBSERVE THE FOLLOWING:-

- Never install telephone wiring during lightning storm.
- Do not use your DTAM unit near water or when wet.
- Do not take apart or remove the screws - there are no serviceable parts inside.
- Make sure the line cord and AC Adaptor do not cause a trip hazard.

READ THIS BEFORE INSTALLATION

Your DTAM conforms to Australian and New Zealand Telecommunications Authority Standards and you can connect it to most telephone lines. However, each device you connect to the phone line draws power from the phone line. We refer to this power draw as the device's Ringer Equivalence Number, or REN. This number is on the label on the bottom of the DTAM.

If you are using more than one phone or other device on the line, add up all the RENs. If the total is more than three, your phone(s) might not ring and your DTAM might not answer. If ringer operation is impaired, remove a device from the line.

**NOTE:**

You must not connect the DTAM to any of the following:

- Coin operated systems
- Party-line systems
- Most electronic key phone systems

NOTE: NEW ZEALAND ONLY

 The grant of a Telepermit for any item of terminal equipment indicates only that Telecom has accepted that the item complies with minimum conditions for connection to its network. It indicates no endorsement of the product by Telecom, nor does it provide any sort of warranty. Above all, it provides no assurance that any item will work correctly in all respects with another item of Telepermitted equipment of a different make or model, nor does it imply that any product is compatible with all of Telecom's network services.

This equipment may not provide for the effective hand-over of a call to another device connected to the same line.



Congratulations on the purchase of your **7100A Digital Telephone Answering Machine, (DTAM)**. This product has been designed especially for the Australian and New Zealand market. It is guaranteed to provide you with reliability, long life and outstanding performance.

Digital means all messages are stored on a computer chip - there are no tape mechanisms to wear out and no tapes to bother with. This gives you capabilities that tape-based answering machines don't have. For example, you can delete individual messages, skip forward, backward or play only new messages.

The 7100A has a generous 18 minute memory capacity.

PARTS CHECKLIST

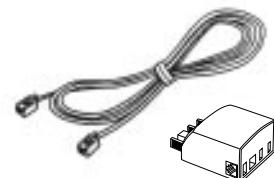
If any of these items are missing or damaged, please contact the place of purchase.



7100A DTAM



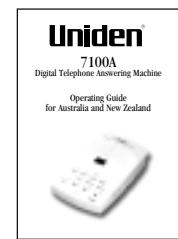
Telephone cord and
Splitter for New Zealand



Telephone cord and
Splitter for Australia



AC Adaptor



Operating
guide

**YOUR DTAM'S FEATURES INCLUDE:-****Superb Digital Record Quality**

This 7100A DTAM used 4 times the memory and twice the sampling rate of older style DTAMs for enhanced digital recording quality.

Fast Message Playback

Allows quick playback through old, long or complicated messages.

18 Minutes Digital Record Time

No tapes or moving parts to wear out.

Dual Outgoing Message

Lets you choose between playing an outgoing message then recording the caller's message, or just playing an announcement without recording a message. And, when the DTAM's memory is full, it switches automatically to just playing an announcement.

Day & Time Stamp

Announces the time and day when each message was recorded.

Programmable Remote Operation Security Code

Lets you set a three digit personal remote operation security code for secure remote operation.

Call Screening

Lets you listen as a caller leaves a message so you can decide whether or not to answer the call.

Call Break-Through (CBT) with Programmable Code

Alerts you to an important call when the caller enters a preset code during the outgoing message.

Memory Backup

Protects messages stored in memory in case of a power failure. Requires a 9 volt battery (not supplied).

Adjustable Ring Number

Lets you set the DTAM to answer the phone after two rings, four rings or seven rings.

Toll Saver

Lets you avoid unnecessary long distance charges when you call by long distance to check your messages.

Room Monitor

Lets you listen from a remote phone to the room where you installed the DTAM.

answer Lets you turn the DTAM on or off.

Call/Message Counter

Shows the number of messages the DTAM has recorded.

delete Lets you quickly delete messages individually or all at once.

Remote Access

Lets you turn the DTAM on or off and listen to messages when you are away from your home or office.

Memo Recording

Lets you leave messages for yourself or others in your home or office.



OGM1

Outgoing Message 1

Used to record the OGM1 greeting and used to select OGM1 as the greeting.



OGM2

Outgoing Message 2

Used to record the OGM2 announcement and used to select OGM2 as the greeting/announcement.



answer

Message Light

The Red light above the answer button lets you know if you have new messages and whether your DTAM is on or off.

**Answer**

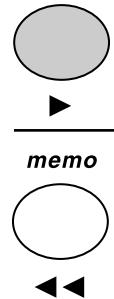
Switches DTAM between answer on and answer off.



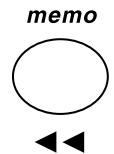
delete

Delete

Used to delete one or all messages.

**Play**

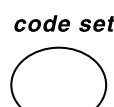
Plays messages also pauses messages during playback.

**Memo**

Records a memo/message.

Repeat

Repeat the current message.

**Code Set**

Sets the call breakthrough code (CBT)

Skip

Skips to next message or if held down speeds up during playback.

**Time set**

Sets the time/date.

Stop

Stops message playback.

LED Display

No messages stored in the machine



Number of messages stored eg: 7



Announcement 1 - Outgoing Message



Announcement 2 - Announce Only Message



Announce Only



Battery Low or not installed



Clock Set



Playback Paused



Messages Deleted



Memo Record



Set Call Breakthrough (CBT) Code



Set Security Code

SELECTING A LOCATION

Select a location that is near both a telephone socket and an AC outlet.

CONNECTING THE DTAM TO THE TELEPHONE LINE

To connect the DTAM to the phone line, plug one end of the supplied modular cord into the jack on the back of the DTAM labelled "line". Then plug the cord's other end into a telephone socket.



If you wish to connect both the DTAM and a telephone to the telephone line, simply use the two way splitter supplied. Plug the splitter into the telephone wall socket then plug the DTAM into one side of the splitter and the phone into the other side.



CONNECTING POWER

Use only the Uniden AC Adaptor supplied with this Uniden 7100A Digital Telephone Answering Machine.



1. Plug the AC Adaptor into the power socket at the rear of the DTAM labelled "9 V AC 400mA".
2. Then plug the other end into your mains socket.

When you first connect power, the DTAM beeps once and announces "Please wait". The message counter counts up from 0 to 18. Then the DTAM beeps. **R1**, **R2**, **0**, and **Lo** alternatively appear to indicate that no outgoing messages are recorded.

BACKUP BATTERY

If the power fails or you unplug the DTAM, a 9V backup battery (not supplied) would save the messages and the settings for the day, time and security code. We recommend you use an alkaline battery.



Disconnect the telephone line cord before replacing the battery.

Always use a new 9V alkaline battery for optimum performance.

Follow these steps to install the backup battery.

1. Use a Phillips screwdriver to remove the screw on the compartment cover.



2. Push down the latch to release the battery compartment cover.



3. Snap the battery's contacts firmly to the battery connector, then place the battery into the compartment.



4. Replace the cover and secure it with the screw.



Dispose of old battery promptly and properly.

SETTING THE DAY AND TIME

The DTAM records the day and time of the call with each phone message. Follow these steps to set the current day and time.



- NOTE:**
- Adjust Volume Slider on the right side of the DTAM to the desired listening level.
 - If you do not complete each step within 8 seconds, the DTAM sounds four beeps, you must then start again from Step 1.
 - To avoid having to reset the time if AC power is lost, we recommend you install a backup battery before you set the day and time.

1. Hold down **time set**. (clock) displays briefly then (the day of the week) appears on the display, the DTAM announces "Sunday".



2. To change the day of the week, repeatedly press to move forward or to move backward until the DTAM announces the desired day of the week.
3. Press **time set**. The DTAM announces the preset hour.
4. To change the hour, repeatedly press to move forward or to move backward to the desired hour.
5. Press **time set**. The DTAM announces the preset minute.
6. To change the minutes, hold down to move forward or to move backward to the desired minute.
7. Press **time set** to confirm the settings, appears. The DTAM announces the day and time then beeps. disappears. To check the current day/time at any time, press **time set**.

RECORDING THE OUTGOING MESSAGES

Before you can set the DTAM to answer calls and record messages, you must record the outgoing message (OGM) the caller hears when the DTAM answers a call. The DTAM lets you record two separate messages and it operates differently based on which message you select (see "Setting the DTAM to Answer Calls" on Page 25).

- **OGM 1** plays the message you recorded, and lets the caller leave a message of up to 60 seconds.
- **OGM 2** (announcement only) plays the message you recorded, and hangs up without letting the caller leave a message. This is useful for announcing information about an upcoming event. Be sure the announcement clearly states that the caller cannot leave a message. If the DTAM memory becomes full, it will automatically switch from OGM 1 to OGM 2 and play that message for any new calls.



The maximum length for OGM 1 and OGM 2 is 32 seconds.
The display counts the recording time.

Recording the Outgoing Messages

1. To record the OGM 1 message, hold down **OGM 1** until the DTAM beeps and **R1** (announcement 1) appears.



NOTE:

Do not tell the callers that you are not home. Instead, say that you cannot come to the phone right now.

- To record an OGM 2 message, hold down **OGM 2** until the DTAM beeps and **R2** (Announcement 2) appears.



2. Speak in a normal voice about 20cm (8 inches) away from the microphone (located on the front of the DTAM). If you record the OGM 1 message, ask for the caller's name, phone number and message.
3. When you finish recording, press **■**. The DTAM automatically plays back the outgoing message.



NOTE:

- If no outgoing OGM1 is recorded when you press **OGM 1**, the DTAM announces "You have no announcement" and sounds four beeps.
- If no outgoing OGM2 is recorded when you press **OGM 1**, the DTAM announces "You have no announcement two" and sounds four beeps.

To play back your outgoing OGM 1 message at any time, press **OGM 1**, **R1** appears, the DTAM beeps and the outgoing message plays.



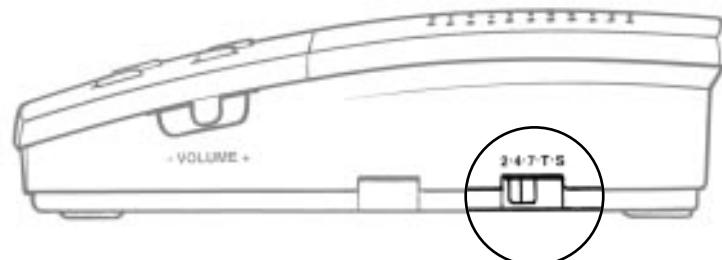
To play back your outgoing OGM 2 message at any time, press **OGM 2**, **R2** appears, the DTAM beeps and the announcement only message plays.



SETTING THE NUMBER OF RINGS

The ring select switch on the back of the DTAM controls how long the DTAM waits before it answers a call. Slide the switch to the desired position.

- 2 The DTAM answers after two rings.
- 4 The DTAM answers after four rings.
- 7 The DTAM answers after seven rings.



T.S. (Toll Saver) - If there are new messages, the DTAM answers after two rings. Otherwise, the DTAM answers after four rings. This helps you avoid unnecessary toll charges when calling by long distance to check your messages. If you hear more than two rings, you know you can hang up because the DTAM has no new messages.



NOTE:

- When the memory is full the DTAM answers the call and plays OGM2 (the announce only message).

SETTING THE DTAM TO ANSWER CALLS

To Turn The DTAM On

To turn on the DTAM and set it to answer calls and record messages, press **answer** once. The DTAM announces "Answer-on", beeps once and plays the outgoing message. The red "Answer-on" indicator lights up. The DTAM is now set to answer calls using the OGM 1 message and record callers' messages.



To Announce Only

To set the DTAM to answer calls but not record messages, press **OGM 2** when the DTAM is set to "Answer-on" mode. The DTAM announces "Announce only", beeps and plays your announcement, then displays **Ro** (Announce only). The DTAM is now set to answer calls using the OGM 2 message without recording callers' messages. To swap between recording messages (OGM 1) or announce only (OGM 2) simply press **OGM 1** or **OGM 2** as required.

To Turn The DTAM Off

To turn off the DTAM so it does not answer calls, press **answer** again. The DTAM announces "Answer off", beeps and the red "Answer-on" indicator turns off.

RECORDING INCOMING MESSAGES

The maximum incoming message recording length is 60 seconds. When a recording reaches 55 seconds, the DTAM beeps once to notify the caller that time will soon be up. When the recording reaches 60 seconds, the DTAM sounds one long and four short beeps, and plays "Thank you for your call", then hangs up.

The DTAM hangs up and resets to answer the next call when:

- The caller hangs up.
- The maximum message length (60 seconds) is reached.
- There are more than 8 seconds of silence.

If the DTAM's memory is full (**F1** appears), it will answer the call after 3 rings then play the announcement only message (OGM2).

If no OGM2 is recorded, the DTAM announces "Memory is full, thank you for your call". Please delete some messages to restore normal operation.

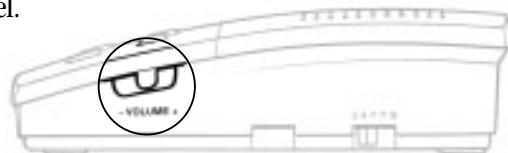
SCREENING CALLS

To screen calls, let the DTAM answer them, then listen to the caller's message through the DTAM' speaker. If you decide to answer the call, pick up the phone and press **■** on the DTAM.

If you do not want to take the call, do not pick up the phone, and let the DTAM finish recording the caller's message.

ADJUSTING THE VOLUME

Adjust volume slider, on the right side of the DTAM to the desired listening level.



PLAYING MESSAGES

The display shows the total number of messages. If there are new messages, the message light also flashes until all new messages have been played.

To play all the messages (old and new), press **▶**. The DTAM announces the number of messages recorded, each message number and the day and time the message was recorded and then plays the message.

PLAYING NEW MESSAGES ONLY

To play only new messages, hold down **◀** for 2 seconds.

(If there are no new messages stored, the DTAM says "You have no new messages").



Adjust the volume to your desired listening level. After all messages have played, the DTAM says, "End of message(s)" and saves all the messages.

To replay a message while you are listening to it, press  .

The current message starts again from the beginning.

To return to the previous message during playback, press and hold down  . The previous recorded message plays.

To skip to the next message during playback, press  once. The next recorded message plays.



PAUSE MESSAGE PLAYBACK

To pause while listening to messages, press   (pause) appears on the display. To resume playback, press  again within 60 seconds. Otherwise, the DTAM beeps once, stops playback, announces "End of message(s)" and displays the total number of messages.



FAST PLAYBACK

During message playback, press and keep holding  , the message playback speed increases. This lets you quickly scan a message or move to any place within a message. To resume to normal playback, release  .

To stop playback at any time, press the  . The DTAM beeps and resets to answer calls.

DELETING MESSAGES

To delete a specific message, press  once while the message is playing. The DTAM beeps once and deletes the current message, then plays the next.



To delete all messages, hold down  when playback has finished.  appears, the DTAM announces "Erase message(s)", then sounds a long beep.



NOTE: The DTAM does not delete messages that have not been played to the end. If you have messages that have not been played, the DTAM sounds four beeps.

RECORDING A MEMO

A memo is a message you can record by speaking directly into the DTAM, without having to call in on the phone.

Follow these steps to record a memo up to 60 seconds long.

1. Press **memo** until **00** appears. The DTAM sounds a long beep and **BEEP** appears. Speak into the microphone in a normal voice. The display counts up the recording time.



2. The DTAM automatically stops recording after 60 seconds or after 8 seconds of silence, or you can press **□** button when you finish the memo. The DTAM beeps once, and the message number indicator increases by one.

The memo is stored along with the incoming messages. To hear the memo, simply play back your messages.

USING CALL BREAKTHROUGH

If you screen your calls but want to be sure to know when calls come in from certain people, give those people your call breakthrough (CBT) code. Tell them to enter the code during the outgoing message.

When a caller enters the CBT code, the DTAM alerts you with loud beeps for 35 seconds. Then the DTAM sounds two beeps every two seconds for 30 seconds, and one short beep every second for the last 5 seconds. To answer the call, pick up the handset. If you do not answer, the caller can leave a message after the outgoing message plays and a long beep sounds.

CHANGING THE CBT CODE

The CBT code is preset to 648, but you can change it by following these steps:

1. Hold down **code set** until the DTAM beeps once **00** appears.

NOTE:

Be sure to set each digit within 8 seconds. Otherwise, you must start over from Step 1.

2. Press **◀** The DTAM beeps and **00** appears followed by the digits of the preset CBT code in sequence, then the first digit reappears. For example, when the security code is 648, the display shows **00 6, 4, 8**, then **6** reappears.
3. Repeatedly press **▶** or **◀** to set the first digit, then press **□**. The second digit appears.
4. Press **▶** or **◀** to set the second digit, then press **□**. The third digit appears.
5. Press **▶** or **◀** to set the third digit, then press **□**. The DTAM sounds a long beep and announces the CBT code.

REMOTE OPERATION

You can operate the DTAM from any remote location using a touch-tone phone, or from a rotary phone using a pocket tone-dialler.

Call your telephone

When you hear the OGM, enter your security code. After a long beep, enter your remote command code(s).
If you do not hear an OGM, the unit is either in Answer-off mode or is not setup properly.

Remote Answer-on

- Call your telephone (After 15 rings you will hear "Answer Off")
- Enter your remote security code within 8 seconds.
(The DTAM beeps to confirm valid code)
- Enter **01** for OGM1 or **02** for OGM2 (Announce only)
- The DTAM announces "Answer On",
Then plays your selected OGM.



- NOTE:**
- An outgoing message must be recorded before you can remotely set the DTAM to answer calls.
 - If you do not enter each digit of the security code within 8 seconds, the DTAM hangs up. If the DTAM is set to answer-on, it answers according to the number of rings you set. The DTAM plays OGM1.

CHANGING THE REMOTE OPERATION SECURITY CODE

The remote operation security code is preset to 798, but you can change it by following these steps.

1. Hold down **code set** until the DTAM beeps once.  appears.
2. Press  again.  (security code) and the digits of the current code appear in sequence, then the first digit reappears. For example, when the security code is 798, the display shows  (security code) , , , then  reappears.
3. Repeatedly press  or  to set the first digit, then press . The second digit appears.
4. Press  or  to set the second digit, then press . The third digit appears.
5. Press  or  to set the third digit, then press . The DTAM sounds a long beep and announces the security code.

NOTE:

Be sure to set each digit within 8 seconds. Otherwise, you must start over from Step 1.

USING REMOTE COMMANDS

To use the remote commands, you must enter the remote operation security code within 8 seconds after the DTAM answers the call. After the DTAM beeps once to verify you entered the code correctly, enter the number(s) for the function(s) you want the DTAM to perform.

| Press | To |
|-------|--|
| 00 | Turn the DTAM off. The DTAM beeps and announces "Answer Off". |
| 01 | Turn the DTAM on. The DTAM beeps and announces "Answer on" then plays OGM1. If no OGM1 is recorded, the DTAM beeps and announces "You have no announcement one". |
| 02 | Set the DTAM to answer with OGM2 announcement. The DTAM beeps and announces "Announce only", then plays OGM2. If no OGM2 is recorded, the DTAM beeps and announces "You have no announcement two". |
| 2 | Play all messages. If no message is recorded, the DTAM says "You have no messages". |
| 3 | Play new messages. When new messages are recorded, the DTAM announces the number of new messages before playback. If no new message is recorded, the DTAM says, "You have no new messages". |
| 4 | Monitor the room where the DTAM is installed. The room is monitored for 20 seconds. Press 4 again for another 20 seconds. You can repeat this for as long as you like. |
| 51 | Delete all messages (except new messages). Press 1 after the DTAM announce "Erase messages", then the DTAM beeps. |

| | |
|----|---|
| 6 | Stop playback and message recording. |
| 7 | Record a memo. |
| 81 | Change OGM1. After the DTAM beeps, begin your new OGM1. When you finish, press 6. The DTAM beeps and replays. |
| 82 | Play OGM1. If no OGM1 is recorded, the DTAM announces "You have no announcement one". |
| 91 | Change OGM2. After the DTAM beeps, begin your new OGM2. When you finish, press 6. The DTAM beeps and replays. |
| 92 | Play OGM2. If no OGM2 is recorded, the DTAM announces "You have no announcement two". |

After you press 2 or 3 to play messages:

| Press | To |
|-------|-----------------------------|
| 1 | Replay the previous message |
| 3 | Skip to the next message |
| 4 | Replay the current message |
| 5 | Delete the current message |
| 6 | Stop message playback |

IF your 7100A DTAM unit is not performing to your expectations, please try these simple steps. If you are still unable to resolve the problems, contact Uniden Customer Service for assistance.

| PROBLEM | SUGGESTION |
|---|--|
| Answering system does not work | <ul style="list-style-type: none"> • Make sure the telephone line cord is plugged in. • Make sure that the AC Adaptor is plugged in. • Make sure the DTAM is turned on. • There has been a power failure. Disconnect the telephone line cord, press the reset button and re-connect the telephone line cord. |
| Answering System does not answers after 3 rings. | <ul style="list-style-type: none"> • The memory may be full. Delete some or all of the saved messages. |
| Messages are incomplete. | <ul style="list-style-type: none"> • The incoming messages may be too long. • The memory may be full. Delete some or all of the saved messages. |
| No sound on the base unit speaker during call monitoring or message playback. | <ul style="list-style-type: none"> • Adjust the volume control on the side of the DTAM. Refer page 26 |
| Cannot record outgoing message (OGM) | <ul style="list-style-type: none"> • The memory may be full. Delete some or all of the saved messages. |

Continued over....

| PROBLEM | SUGGESTION |
|---|---|
| Cannot access remote call-in features from another touch-tone phone. | <ul style="list-style-type: none"> • Make sure you're using the correct PIN number. • Make sure that the touch-tone phone you're using can transmit the tone for at least two seconds. If it cannot, you may have to change to another phone. |
| Clock loses time. | <ul style="list-style-type: none"> • The power to the base unit has been interrupted. Reset the clock as detailed on page (19) of this owners manual. |
| Message counter LED flashes  (Battery low or not fitted) | <ul style="list-style-type: none"> • Follow the instructions on page (16). Be sure to leave the AC Adaptor connected so you do not lose the stored information. |
| Answering system switches on after 9 rings, beeps once, then disconnects after 8 seconds | <ul style="list-style-type: none"> • The unit is waiting for your PIN number so you can clear message from a remote location. Refer to page 33 for more details. |

RESETTING THE DTAM

If all of the above suggestions do not resolve your problem, use a straightened paper clip to press RESET on the back of the DTAM to reset the answering machine.



NOTE: Resetting the DTAM erases your outgoing messages and all stored information.



Disconnect the telephone line cord before operating the RESET switch.

1. Unplug the unit before cleaning it.
2. Clean your unit with a damp (never wet) cloth. Solvent or detergent should never be used as they may damage the finish of the plastic casing.
3. Make sure there is space above and to the rear of your unit to allow for proper ventilation.
4. Make sure you check your 9V DC battery at regular intervals for leakage. Replace when necessary.

WARRANTY

Uniden 7100A 1 YEAR WARRANTY

(Batteries and Accessories are covered for 90 Days ONLY)

Note: Please keep your sales docket as it provides evidence of warranty. Warranty is only valid in the country where the product has been purchased.

WARRANTOR: Uniden Australian Pty Ltd. ACN 001 865 498
Uniden New Zealand Limited

ELEMENTS OF WARRANTY: Uniden warrants to the original retail owner for the duration of this warranty, its product to be free from defects in materials and craftsmanship with only the limitations or exclusions set out below.

WARRANTY DURATION: This warranty to the original retail owner only, shall terminate and of no further effect ONE (1) Year after the date of original retail sale. This warranty will be deemed invalid if the product is: (A) Damaged or not maintained as reasonable and necessary, (B) Modified, altered or used as part of any conversion kits, subassemblies, or any configurations not sold by Uniden, (C) Improperly installed, (D) Repaired by someone other than an authorised Uniden Repair Agent for a defect or malfunction covered by this warranty, (E) Used in conjunction with any equipment or parts or as a part of a system not manufactured by Uniden, (F) Installed, or serviced by anyone other than an authorised Uniden Repair Agent, (G) Where the Serial Number label of the product has been removed or damaged beyond recognition.

STATEMENT OF REMEDY: In the event that the product does not conform to this warranty at any time while this warranty is in effect, the warrantor at its discretion, will repair the defect or replace the product and return it to you without charge for parts and service. THIS WARRANTY DOES NOT COVER OR PROVIDE FOR THE REIMBURSEMENT OR PAYMENT OF INCIDENTAL OR CONSEQUENTIAL DAMAGES. THIS GUARANTEE IS IN ADDITION TO AND DOES NOT IN ANY WAY AFFECT YOUR RIGHTS UNDER THE CONSUMER GUARANTEE ACT.

WARRANTY CARD: If a warranty card has been included with this product then please fill it in and return to us within 14 days of purchase. Your name and the Serial number of the product will then be registered in our database and this will help us process your claim with greater speed and efficiency should you require warranty service.

PROCEDURE FOR OBTAINING PERFORMANCE OF WARRANTY:

In the event that the product does not conform to this warranty, the Product should be shipped or delivered, freight pre-paid, with evidence of original purchase (e.g. a copy of the sales docket), with a full description of the problem, to the warrantor at:-

UNIDEN AUSTRALIA PTY. LIMITED
SERVICE DIVISION
345 Princes Highway, Rockdale, NSW 2216
Ph: (02) 9599 3577 Fax: (02) 9599 3278
Free Call: 1800 632 789

UNIDEN NEW ZEALAND LIMITED
150 Harris Road, East Tamaki, Auckland.
Ph: (09) 273 8383
Fax: (09) 274 0009

Customers in other States should ship or deliver the Product freight pre-paid to their nearest Uniden Authorised Repair Centre. (Contact Uniden for the nearest Warranty Agent to you).

NOTE: Keep your receipt of purchase in a safe place in case you ever need warranty service. You should also save the carton and packaging material for storage or shipping purposes.